

DRS/MRS RENEWAL PROCESS

Research & Postgraduate Study Unit
Centre for Mathematical Sciences



اونيورسيٲى مليسيا قهغ
UNIVERSITI MALAYSIA PAHANG
PUSAT SAINS MATEMATIK

1. STUDENT

- Download the extension form from IPS website:
<https://ips.ump.edu.my/index.php/en/scholarship/forms-for-students-financial-assistance>
- Fill in the form and attach all the required documents, then submit to faculty at least three (3) months before the expiry date of the scheme.
- Checklist for DRS/ MRS Extension Documents:
 1. Extension Application Form.
 2. Published article (Abstract of the first page must be submitted and certified by the Faculty).
 3. Progress Report Result.
 4. Log Book for the service of 6 Hours/ Week.
- E-mail the form and required documents to supervisor for the verification.



2. SUPERVISOR

- Verify the Extension Application Form and the required documents.
- Return the form to student.

3. STUDENT

- Email the form and related documents to PSM admin.

**Incomplete form will be returned to the student and may delay the process.*

**E-mail PSM Admin:*

*nuramalina@ump.edu.my ,
nizamsemail@ump.edu.my*



4. FACULTY

- Verification by TDR and Dean.
- Return the form to student.



5. STUDENT

- Email the verified form and related documents to IPS at financialassistance.ips@ump.edu.my