

CONVERSION OF CANDIDATURE STATUS (FULL TIME TO PART TIME OR VICE VERSA)

Research & Postgraduate Study Unit
Centre for Mathematical Sciences

1. STUDENT

- Apply for conversion of status via online in E-community system.

E-community > Postgraduate Student > eForm
> Conversion of Status

- The conversion of status is permitted **twice** only during the entire period of candidature.
- An application for the conversion of candidature status must be done **one semester** before the semester of conversion.

3. FACULTY

- Verification by Deputy Dean (Research & Postgraduate Studies)/ Dean in IPS Online V2.

E-community > Student Management > IPS Online V2 > eForm > Conversion of Status

- Student status will be changed after verification by Faculty.



2. SUPERVISOR

- Supervisor will receive notification e-mail from IPS for the Verification required for Student's Application Form : Conversion of Status.
- Verify the application of conversion of candidature status in E-community.

E-community > Student Management > Postgraduate Student > eForm > Conversion of Status