

APPLICATION FOR APPOINTMENT OF FIELD SUPERVISOR & EXTERNAL CO-SUPERVISOR

Research & Postgraduate Study Unit
Centre for Mathematical Sciences

1. STUDENT

- Click, download and fill-up (a month before JPSF meeting):

<https://ips.ump.edu.my/index.php/en/students/academic/download-form-research-course-work> > **Application for Appointment / Change / Discontinuation Of Main Supervisor/ Internal Co-Supervisor/ External Co-Supervisor/ Field Supervisor** > ***Appointment of Field Supervisor/ External Co-Supervisor form**

- Get verification from Field Supervisor/ External Co-Supervisor.
- E-mail the form and CV to main supervisor for verification.

4. IPS

- Appointment letter of Field Supervisor/ External Co-Supervisor issued by IPS, cc main-supervisor and student.

Requirements of Field Supervisor

- Ph.D:** Obtained Bachelor degree with ten (10) years' experience in related field.
- MSc.:** Obtained Bachelor degree with five (5) years' experience in related field.

Requirements of Internal/ External Co-Supervisor

Ph.D/ MSc.:

- Obtained Degree of Philosophy (Ph.D)
OR
- Obtained Master degree with one (1) year experience in teaching and research.



2. SUPERVISOR

- Verify the form and e-mail to PSM's admin **two weeks prior to JPSF meeting.**

3. FACULTY

- Verification by Deputy Dean (Research & Postgraduate Studies) and Dean.
- JPSF Meeting for the endorsement of the proposed Field/ External Co-Supervisor.
- MF Meeting for the approval of the proposed Field/ External Co-Supervisor.
- Notification to Institute of Postgraduate Studies (IPS).

*JPSF - Jawatankuasa Pengajian Siswazah
Fakulti

*MF - Majlis Fakulti